



Harrogate District Climate Change Coalition

PROVISIONAL BOARD MEETING NOTES Tuesday 23rd February 2021, 5.00pm, Online

[Provisional notes subject to approval at the board meeting of Tuesday 25th May 2021]

Board members in attendance:

Paul Haslam	North Yorkshire County Council
Kirsty Hallett	Zero Carbon Harrogate
Phil Ireland (Chair)	Harrogate Borough Council
Andrew Paraskos	Harrogate Borough Council
Victoria Oldham	Harrogate Borough Council
Jemima Parker	Zero Carbon Harrogate
Wallace Sampson	Harrogate District Public Service Leadership Board representative
John Ward-Campbell	Harrogate Borough Council staff
Arnold Warneken	Goosemoor Organics
Karen Weaver	Harrogate & District Community Action
Danny Wild	Harrogate College
Christine Willoughby	Harrogate Borough Council
Astrid Wynne	Techbuyer

Also attending:

Chris Arnott	FM Management Solutions
Neil Coles	Leeds University
Christopher Emin	FM Management Solutions
Eloise Wingrove	Harrogate Borough Council Staff (taking notes)
Myfanwy Wolf	Energy Consultant

1. Apologies received:

Andy Gouldson

2. Introductions

3. Meeting notes from 24th November 2020

Previous minutes approved (moved Phil Ireland, Seconded Arnold Warneken) and will be published online

4. Election of Chair and Vice-Chair for 2021-22

One nominee for each role was received and the following were therefore elected for 2021-22:

Professor Neil Coles elected as Chair

Councillor Phil Ireland elected as Vice-chair.

5. Governance Options Appraisal

CA & CE presented a report on HDCCC future structure and governance.

KH provided names of proposed persons for board positions.

Key points discussed:

- Future resourcing and its funding options.
- Clarity and separation needed when referring to directors of CIC versus board members that sit on CIC.
- Roles within the structure, including suggested uptake of an educational role and the need for more people facing roles.
- Pros and cons of CIC versus charity.

ACTIONS:

KH: Notes to be published on HDCCC.info

NC: To proceed with CE on the CIC process

Separate conversation required to discuss future resourcing

Following discussion, the board agreed to pursue the next steps in setting up a CIC, as recommended in the report.

6. **Action Planning**

KH presented on action plan for 2021.

Contributions were given by the subgroup leaders, including suggested addition of educational training within the action plan.

The board noted the action plan, which will be published online.

KH: To change some wording as per the discussion prior to publication

7. **Communications**

KH presented on communications plan and coalition position statements.

All: By 12th March, all sub-groups to send case studies, photos and position statements to KH

JWC: to communicate who has what role and their contact details in each subgroup

All: refer people to hdccc.info and increase social media status of LinkedIn account.

8. **Carbon Reduction Conference**

JP discussed potential conferences/events:

- Identified the need for a local event, focused towards Harrogate district. Suggested time pre-October. The key focus of the event would be carbon reduction but engaging with the audience so they are more skilled and knowledgeable on what they can do in the district.
- Concluded that, given the short time frame, the target should be individuals rather than businesses as this is a simpler option and there would be some overlap with SMEs in the district.
- The event would be introductory, a starting point to build on year on year going forwards.
- Raised option to piggy back on other events and invite partners and businesses to hold events at the same time. Suggestions of existing events and organisations that could be approached made.
- Identified the main focus of the conference should concern transport and de-carbonising domestic and commercial heating.
- Noted the need to bring in assistance of persons experienced in event organisation.

PI: To lead a conference working group, taking account of the board's discussion.

The board strongly supported the concept of acting as an umbrella for relevant events held by local organisations.

9. **Any Other Business**

PI requested contribution to the Transforming Cities fund consultation

JWC requested contribution to the local government re-organisation consultation

JP invited the board to a Zero Carbon Harrogate event; Cutting the Carbon on Your Plate: The 'Carbonomics' of Food Supply Chains, 25/02/2021.

10. **Date of next meeting:** Tuesday 25th May 2021