



CLIMATE CHANGE COALITION BOARD MEETING

Tuesday 25th August 2020, 5.00pm, Online

Draft Meeting Notes

These notes have not been formally approved

In Attendance:	Simon Brown	Highways England
	Andy Gouldson	Leeds University
	Kirsty Hallett	Zero Carbon Harrogate
	Phil Ireland (Chair)	Harrogate Borough Councillor
	Pat Marsh	Harrogate Borough Councillor
	Victoria Oldham	Harrogate Borough Councillor
	Andrew Paraskos	Harrogate Borough Councillor
	Steve Russell	Harrogate & District NHS Foundation Trust
	John Ward-Campbell	Harrogate Borough Council staff
	Arnold Warneken	Goosemoor Organics
	Trevor Watson	Harrogate Borough Council staff
	Christine Willoughby	Harrogate Borough Councillor
	Astrid Wynne	Techbuyer

1. **Apologies received:**
Ellis Hall
Paul Haslam
Jemima Parker (substituted by Kirsty Hallett)
Wallace Sampson (substituted by Trevor Watson)

2. **Meeting notes from 26th May 2020**
Accepted as the correct record

3. **Coalition future plans and revision of Terms of Reference**

A paper was presented to the board, outlining various discussion points and recommendations.

The board agreed to convene a separate working group to draw up a 3 to 5-year plan. Their remit will be to set the scope of a plan, the likely priorities (focusing on where the greatest carbon impacts can be achieved), and a process for ongoing revisions. They will report back to the Board with recommendations before the board meeting in November. Board members interested in participating to put themselves forward as soon as possible after the meeting, aiming to involve at least one member from each sub-group.

The board discussed and approved some revisions to the terms of reference, which will be updated accordingly.

Following a proposal received from Zero Carbon Harrogate, the board agreed to establish a new sub-group on land use and agriculture. Victoria Oldham agreed to convene and lead this group.

Also (subject to a volunteer lead being identified) a sub-group on domestic energy efficiency is recommended – further details of the remit and make-up of this group to be established before the November meeting.

4.

Action Plan Updates

An update report on the coalition action plan was presented and discussed by the board covering the following points:

Organising a climate change conference.

- Lead: Comms and engagement sub-group.
- Coalition partners had been in preliminary discussions before lockdown on the conference, the intention was to link the event to the UN Glasgow climate conference. Obviously Covid-19 has put plans on hold and we are waiting to see when the venue might become available and social distancing restrictions lifted, and when the UN event will take place.
- In the meantime, coalition partner Harrogate College is organising a webinar series on sustainability, jobs of the future and green innovation. They are seeking case studies of local businesses who have implemented sustainable programs of work and practice to inspire others, and to highlight these as practices of employers of choice, Harrogate Borough Council will be offering a webinar session and other coalition partners may also be able to get involved.
- Another online campaign which will benefit from coalition partners involvement is the LEP's Circular Yorkshire campaign in October (two coalition members are already providing case studies for the campaign).

Set up a website and/or social media as a forum for wider discussion.

- Leads: Councillor Paul Haslam and Antony Prince.
- Some further work is needed on setting up a social media presence.
- We are hopeful of securing some funding for hosting the website. Website content is ready to go live once the hosting is arranged.
- The coalition logo has been designed (as used on this meeting's papers). It is ready to be used more widely which will help give the coalition a distinct identity.

Provide carbon literacy training for coalition members and other partners.

- Lead: Place-Based Climate Action Network
- A date for an online training session is being arranged in September see Item 5 below.

Use Harrogate Borough Council's residents' newsletter to promote action on decarbonisation.

- Lead: Harrogate Borough Council.
- Upcoming Residents News stories will be on the newly-announced domestic energy efficient grant (awaiting further details from government), waste reduction promotions, and information on Circular Yorkshire month.

Develop business collaboration on energy such as joint renewable or energy efficiency schemes.

- Lead: Energy sub-group.
- The sub-group has met in order to pull together ideas and partners.

Develop a project with local schools to tackle school run traffic ("child miles").

- Lead: Transport sub-group.
- The sub-group has met but Covid-19 clearly affected the school run work area.
- The sub-group is providing a response to the current Department of Transport consultation on low-carbon transport.

- There was a discussion about the process for allocating land for cycleways, in rural areas in particular. The council confirmed are discussions between local authorities and AONB and land owners on this issue.

Seek funding for research into active travel in schools.

- Lead: Zero Carbon Harrogate
- A bid was submitted but unfortunately was unsuccessful. We are aware that the fund was greatly oversubscribed and ZCH is seeking feedback on the bid for future reference.

Produce publicity and engage landowners to find suitable sites for tree planting.

- Lead: Harrogate Borough Council
- Council staff are planning publicity and are offering support for grant application to enable tree planting to happen, such as the Woodland Carbon Guarantee fund.

Identify if any council-owned land is suitable for tree planting and plan scheme(s) where possible.

- Lead: Harrogate Borough Council
- A number of sites are potentially suitable for planting. Further work is underway to check these locations for legal covenants or similar, get internal approvals, and assess what kind of planting would be appropriate.

Reinvigorate the district's single-use plastics (SUP) group to encourage reduction in SUP use.

- Lead: Councillor Pat Marsh
- The single use plastics group has met, and the board agreed to a widening of the sub-group remit, to include other waste and circular economy principles.

Comms and Engagement sub-group lead

- The chair advised the board that Antony Prince has resigned as the Comms and Engagement sub-group lead for personal reasons and thanked Antony for his contributions. Kirst Hallett (Zero Carbon Harrogate) agreed to lead this sub-group.

5.

Carbon Literacy Training

The Place-based Climate Action Network (PCAN) has agreed to provide training webinars for coalition members. The session will include a presentation from PCAN and a Q&A with expert speaker.

JWC will organise a Doodle Poll to agree the best date for attendance in w/c/ 21st September

6.

For information:

A paper was circulated previously from Zero Carbon Harrogate outlining their submission to an Environmental Audit Committee consultation.

7.

Any Other Business

None

8.

Date of next meeting:

Tuesday 24th November, 5pm
Venue TBC, probably online